

About NexGen Energy:

NexGen Energy Ltd. (“NexGen” or the “Company”) is a development-stage company with a portfolio of high-impact uranium projects in the Athabasca Basin, Saskatchewan which includes the 100%-owned Rook I Project (the “Project”), home of the Arrow Deposit. The Arrow Deposit is the largest to-be developed uranium project in Canada that is capable of becoming the world’s largest and lowest cost uranium mine. Developing the Arrow Deposit will deliver outstanding long-term economic and social benefits to the local communities, people of Saskatchewan and Canada while restoring Canada as a global leader in the delivery of clean energy fuel.

NexGen is focused on optimally delivering the Project and is committed to elite standards in all aspects of the business including the environment, communities and economics. The Company is implementing the innovative design elements which will set the new global standard for environmental mine management and social well-being.

Currently, the Company is rapidly and sustainably developing the Rook I Project through the advancement of the Rook I Feasibility Study (“FS”), Environmental Assessment (“EA”), Initial Licence Application and through ongoing engagement with Indigenous communities.

NexGen is comprised of a dynamic workforce with an agile approach to a fluid business environment, where the Company values non-conventional thinking combined with entrepreneurial drive. The Company consists of experienced uranium industry professionals with expertise in exploration, corporate finance, permitting, mine development, and operation who are committed to optimizing the development of Arrow to create a generational organization.

The Company’s primary Operations Office is in Saskatoon, Canada with a corporate satellite office in Vancouver, Canada. The Company is listed on both the Toronto Stock Exchange and the New York Stock Exchange.

Role Overview:**Accounts Payable**

Reporting to the Financial Controller the Accounts Payable Clerk will participate and contribute as part of a team in providing financial and administrative support.

Position Responsibilities (including but not limited to):

- Process invoices and expense claims utilizing accounting software.
- Obtain invoice approvals from various department heads.
- Prepare payment runs.
- Print cheques and send vendor remittance.
- Monitor vendor accounts.
- Maintain accounts payable records.
- Complete credit card and bank reconciliations.
- Receptionist coverage, general accounting
- Other duties as required.

Education & Experience:

- A certificate or diploma in Accounting/Business Administration.
- 1-2 years' experience in an accounts payable position.
- Some combination of education and relevant experience will be considered.
- An excellent understanding of accounts payable and general accounting.
- Willingness to learn and grow within an evolving workspace.
- A motivated self-starter that takes initiative to resolve accounts payable matters.
- Proficient in Excel and accounting software.
- Strong organizational skills and great attention to detail required.
- Embodies the Corporate's Core Competencies.

Core Competencies:

Communication- Communicates with impact to inform, persuade, coach and inspire. Effectively builds rapport and appropriately delivers information in a timely, well organized, thoughtful and engaging manner so it is understood using speech or in writing. Communicates in an open, candid and consistent manner.

Team Effectiveness- Works collaboratively across functional teams that embraces unique talents and diverse perspectives to achieve common goals. Actively participates as a prepared team member, demonstrating flexibility and respect for different workstyles. Pro-active approach to building relationships.

Work Management- Plans, manages, and follows through to ensure the flow and timely completion of activities that deliver successful work results. Maintains quality and safety standards to ensure work is completed according to standards. Demonstrates flexibility and adaptability.

Personal Accountability- Takes responsibility for own actions and outcomes. Maintains effective work behaviour in the face of setbacks or pressure; remains calm, stable, and in control of emotions; and, bounces back from disappointment. Willing to take the right stand, not necessarily the popular position.

Analytical/Critical Thinking- Identifies underlying issues in complex situations. Makes sense of ambiguous or confusing situations. Able to easily explain complex ideas. Provides clear and useful explanations. Provides decision-makers with information required to make effective decisions in line with company objectives. Builds a logical approach to problem solving and anticipates possible consequences of decisions. Uses creative, conceptual and/or inductive reasoning.

Functional & Technical Skills- Applies specialized knowledge in own area of expertise and openly shares information, knowledge and expertise with others.

Location

This position will be based in the Saskatoon office.

How to Apply

To apply, please submit your cover letter and resume by email to **hr@nxe-energy.ca**. Please include **Accounts Payable** in the subject line.

We thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

Equal Opportunity

At NexGen we employ and support the growth of the most qualified person for each position without regard to race, colour, sex, sexual orientation, age, or any other characteristic protected by law.

NexGen is an equal opportunity employer.